

**IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF ILLINOIS
EASTERN DIVISION**

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| |) | |
| |) | |
| Plaintiff, |) | |
| |) | |
| v. |) | No. |
| |) | |
| |) | |
| |) | |
| Defendant. |) | |

On September 1, 2000, a large number of pending cases were reassigned to Judge Lefkow from other judges. In order to familiarize herself as quickly as possible with the status of the cases, Judge Lefkow hereby directs counsel to appear for a brief status conference at the date and time noted on the attached minute order. Counsel with primary responsibility for the case are directed to appear if possible and shall be prepared to discuss the following matters:

1. Nature of the case: General nature of all claims, counterclaims and other claims, and the status of responsive pleadings.
2. Discovery: Status of discovery, including any expert discovery. If a discovery schedule has not been set, a proposed discovery schedule, agreed to if possible.
3. Motions: Nature of any pending motions and the status of briefing on motions. If a briefing schedule is needed and has not been set, a proposed briefing schedule, agreed to if possible. If a motion has been pending for more than 90 days, identification of the motion and issues that are presented.
4. Settlement: Status of settlement negotiations and the need for a court-assisted settlement conference.
5. Trial: Whether final pretrial materials have been filed, a final pretrial conference scheduled, and the trial date set; whether a jury trial is anticipated and the anticipated length of trial; and whether the parties consent to proceed before the magistrate judge.

The court appreciates counsel's assistance in reaching a just, speedy, and inexpensive resolution of this case.